BY-LAW 17: PUBLIC REGISTER

Approved by Council: September 24, 2009
Amended: September 17, 2015, April 19, 2016, April 24, 2018, November 23, 2023 (came into effect February 23, 2024), February 20, 2026 (came into effect April 23, 2026), September 18, 2026 (came into effect November 19, 2026)

17.1 Subject to By-law 17.2, a member's name in the register shall be the full name indicated on the document used to support the member's initial registration with the College

17.2 The Registrar may enter a name other than the name referred to in By-law 17.1 in the register if the Registrar:

(a) has received a written request from the member;

(b) is satisfied that the member's name has been legally changed; and

(c) is satisfied that the name change is not for any improper purpose.

17.3 A member's business address in the register shall be the address of the location in Ontario where the member is employed or self-employed as a chiropractor. In the event that the member is employed or self-employed as a chiropractor in more than one location in Ontario, the member's business address shall be the location of the member's primary practice. In the event that the member is not employed or self- employed in Ontario as a chiropractor, the registrar shall enter as the member's business address the location designated by the member for communication with CCO.

17.4 A member's business telephone number shall be the telephone number of the location in Ontario where the member is employed or self-employed as a chiropractor. In the event that the member is employed or self-employed as a chiropractor in more than one location in Ontario, the member's business telephone number shall be the telephone number of the member's primary practice. In the event that the member is not employed or self-employed in Ontario as a chiropractor, the register shall not contain a business telephone number designated by the member for communication with CCO.

17.5 The Registrar shall maintain a register in accordance with section 23 of the *Code*.

17.6 In addition to the information set out in subsection 23(2)[12] of the Code, the register shall contain the following publicly available information with respect to each member:

(a) Where a decision of a panel involving a finding of the Discipline Committee has been published by the College with the member's or former member's name included,

(i) a notation of that fact; and

(ii) identification of, a link to, or a copy of the specific publication containing that decision.

(b) For every caution required by a panel of the Inquiries, Complaints and Reports Committee under paragraph 3 of subsection 26(1) of the Code, and for any specified continuing education or remediation programs[1] required by a panel of the Inquiries, Complaints and Reports Committee using its powers under paragraph 4 of subsection 26(1) of the Code,

i. the date of the panel's decision,

ii. a synopsis of its content, and

iii. if applicable, a notation that the panel's decision is subject to review and is not yet final, which notation shall be removed once the review and any reconsideration by the Inquiries, Complaints and Reports Committee is finally disposed of.

(c) For every acknowledgement and undertaking that a member has given to CCO in relation to matters involving allegations of professional misconduct or incompetence before the Inquiries, Complaints and Reports Committee or the Discipline Committee and that remain in effect, in addition to the synopsis,

i. the date that the panel accepted the member's acknowledgment and undertaking,

ii. a synopsis of the acknowledged facts; and

ii. the terms of the member's undertaking

[1] Abbreviation SCERP could be used here.

(d) A notation of any finding of guilt for a criminal offence or an offence under the *Health Insurance Act, 1990*, of which the College is aware, made by a court after July 1, 2016, against a member.

(e) A notation that a member is registered or licensed to practise a profession inside or outside of Ontario of which the College is aware.

(f) For every term, condition and limitation that is in effect on each certificate of registration, information about the date it was imposed, the committee that imposed it and circumstances surrounding its imposition.

(g) A notation of every bail condition or other restriction imposed on, or agreed to, by the member in connection with a charge for a criminal offence or an offence under the Health Insurance Act of which the College is aware.

(h) the following practice information related to a member:

(i) the business address, business telephone number and business email of up to three practice locations;

(ii) the member's gender;

(iii) the name of the chiropractic education program graduated by the member and year of graduation from that program;

(iv) the year of initial registration with CCO;

(v) up to three languages in which the member offers professional services, as identified by the member; and

(vi) the member's self declaration that they provide chiropractic care to animals.

17.7 If requested, the member shall immediately provide the College with the following information, in the form requested by the College:

(a) information required to be maintained in the register in accordance with subsection 23(2) of the *Code* and By-law 17.6;

(b) the address and telephone number of the member's primary residence in Ontario and, if the member does not reside in Ontario, the address and telephone number of the member's primary residence;

(c) The member's email addresses;

(d) Proof of professional liability insurance;

(e) The member's areas of practice and categories of clients seen;

(f) Information regarding the member's employment including:

(i) the member's title and position,

(ii) a description of the member's role, duties, and responsibilities, and

(iii) the member's employment category and status.

(g) any nicknames or abbreviations that the member uses in any place of practice;

(h) information about the member's registration with any other body that governs a profession, whether inside or outside of Ontario, including the name of the governing body, the member's registration or license number and the date the member first became registered;

(i) information about any finding of professional misconduct or incompetence or similar finding that has been made against the member by a body that governs a profession, inside or outside of Ontario, where the finding has not been reversed on appeal, including;

(i) the finding,

(ii) the name of the governing body that made the finding,

(iii) a brief summary of the facts on which the finding was based,

(iv) the penalty and any other orders made relative to the finding,

(v) the date the finding was made, and

(vi) information regarding any appeals of the finding.

(j) information about any finding of incapacity or similar finding that has been made against the member by a body that governs a profession, inside or outside of Ontario, where that finding has not been reversed on appeal, including:

(i) the finding

(ii) the name of the governing body that made the finding,

(iii) the date the finding was made,

(iv) a summary of any order made, and

(v) information regarding any appeals of the finding.

(k) information about the member's participation in the Quality Assurance Program,

(l) information for the purpose of compiling statistical data.

17.8 The member shall notify the College, in, writing, of any changes to the following information within 30 days of the effective date of the change:

(a) the member's name,

(b) the address and telephone number of the member's primary residence in Ontario and, if the member does not reside in Ontario, the address and telephone number of the member's primary residence,

(c) the member's business address or business telephone number.

17.9 All of the information in the register is designated, under subsection 23(6) of the *Code*, as information that may be withheld from the public if the Registrar has reasonable grounds to believe that disclosure may jeopardize the safety of an individual.

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[1] Section 23(2) The register shall contain the following:
1. Each member's name, business address and business telephone number, and, if applicable, the name of every health profession corporation of which the member is a shareholder.
2. Where a member is deceased, the name of the deceased member and the date upon which the member died, if known to the Registrar.
3. The name, business address and business telephone number of every health profession corporation.
4. The names of the shareholders of each health profession corporation who are members of the College.
5. Each member's class of registration and specialist status.
6. The terms, conditions and limitations that are in effect on each certificate of registration.
7. A notation of every caution that a member has received from a panel of the Inquiries, Complaints and Reports Committee under paragraph 3 of subsection 26 (1), and any specified continuing education or remedial programs required by a panel of the Inquiries, Complaints and Reports Committee using its powers under paragraph 4 of subsection 26 (1).
8. A notation of every matter that has been referred by the Inquiries, Complaints and Reports Committee to the Discipline Committee under section 26 and that has not been finally resolved, including the date of the

referral and the status of the hearing before a panel of the Discipline Committee, until the matter has been resolved.
9. A copy of the specified allegations against a member for every matter that has been referred by the Inquiries, Complaints and Reports Committee to the Discipline Committee under section 26 and that has not been finally resolved.
10. Every result of a disciplinary or incapacity proceeding.
11. A notation and synopsis of any acknowledgements and undertakings in relation to matters involving allegations of professional misconduct or incompetence before the Inquiries, Complaints and Reports Committee or the Discipline Committee that a member has entered into with the College and that are in effect.
12. A notation of every finding of professional negligence or malpractice, which may or may not relate to the member's suitability to practise, made against the member, unless the finding is reversed on appeal.
13. A notation of every revocation or suspension of a certificate of registration.
14. A notation of every revocation or suspension of a certificate of authorization.
15. Information that a panel of the Registration Committee, Discipline Committee or Fitness to Practise Committee specifies shall be included.
16. Where findings of the Discipline Committee are appealed, a notation that they are under appeal, until the appeal is finally disposed of.
17. Where, during or as a result of a proceeding under section 25, a member has resigned and agreed never to practise again in Ontario, a notation of the resignation and agreement.
18. Where the College has an inspection program established under clause 95 (1) (h) or (h.1), the outcomes of inspections conducted by the college.
19. Information that is required to be kept in the register in accordance with regulations made pursuant to clause 43 (1) (t) of the *Regulated Health Professions Act, 1991*.
20. Information that is required to be kept in the register in accordance with the by-laws.

[2] Section 23(14) For the purpose of this section and section 56,
"result",
(a) when used in reference to a disciplinary proceeding, means the panel's finding that the member committed an act of professional misconduct or was incompetent, particulars of the grounds for the finding, a synopsis of the decision and the order made, including any reprimand, and where the panel has made no such finding, includes a notation that no such finding was made and the reason why no such finding was made, and
(b) when used in reference to an incapacity proceeding, means the panel's finding that the member is incapacitated and the order made by the panel.