BY-LAW 13: FEES

Approved by Council: November 28, 2003
Amended: September 24, 2009, September 17, 2015, June 19, 2019 (came into effect September 13, 2019), April 20, 2022, September 9, 2022 (came into effect October 28, 2022), November 23, 2023 (came into effect February 23, 2024)

13.1 The fee payable to apply for each class of certificate of registration is as follows:

(a) General certificate: $52

(b) Temporary certificate: $52

(c) Retired certificate: NIL

(d) Inactive certificate: $52, unless the applicant already has a general certificate, in which case the application is NIL

(e) Emergency certificate: $52

The application fee is non-refundable.

13.2 In addition to the application fee and the annual fee, an applicant for registration must pay the following initial certificate fee.

(a) For a general certificate of registration: $340

(b) For a temporary certificate of registration to actively practise chiropractic in Ontario of registration: $155

(c) For a temporary certificate of registration to participate in a specific event in Ontario: NIL

(d) For an inactive certificate of registration: $340

(e) For a retired certificate of registration: NIL

(f) For an emergency certificate of registration: $340

13.3. A member registered in the emergency class of registration who is issued a general certificate of registration is exempt from paying the certificate fee and application fee for a general certificate of registration.

13.4 An applicant for a general certificate of registration who, within the first six months prior to making the application completed the requirements for graduation from a chiropractic education program that is accredited or received reciprocal recognition by the CCEC is exempted from paying the prescribed annual fee for the year in which the certificate is issued.

13.5 A member who holds a general certificate of registration is exempted from paying the prescribed certificate and annual fees for an inactive certificate of registration for the year in which the inactive certificate is issued.

13.6 Every member except a member who holds a temporary certificate of registration shall pay an annual fee.

13.7 The annual fee is $1100 for a member who holds a general certificate of registration, $550 for the first renewal of a member who holds a general certificate of registration, $495 for a member who holds an inactive certificate of registration and $105 for a member who holds a retired certificate of registration.

13.8 Council may, without, amending these by-laws, adjust the amount of any fees or penalties in By-law 13 to reflect annual changes to the Cost of Living Adjustment (Ontario).

13.9 The annual fee for a member who holds a general certificate of registration may be paid in two instalments on January 1st and June 1st of each year in amounts to be set by the registrar.

13.10 No later than 60 days before the annual fee or the first instalment of the annual fee is due, the registrar shall notify the member of:

(a) the amount of the annual fee or, if the member is paying by instalment, the amounts of the first and second instalments;

(b) the date on which the annual fee or each of the instalments is due; and

(c) the penalty for late payment.

13.11 If a member fails to pay the annual fee or an instalment on or before the day on which it is due, the member shall pay a penalty in addition to the annual fee.

13.12 The penalty referred to in By-law 13.10 is $105 for a member who holds a general certificate of registration, $20 for a member who holds an inactive certificate of registration, and $20 for a member who holds a retired certificate of registration.

13.13 Where a person requests the registrar to do anything the registrar is required or authorized to do by statute or by regulation, the person shall pay the prescribed fee or the fee set by the registrar for doing so.

13.14 Where a member is required to complete a Specified Continuing Education or Remediation Program (SCERP), the member shall pay the prescribed fee or the fee set by the registrar.

13.15 If the registrar suspends a member's certificate of registration for failure to pay a prescribed fee, the registrar may lift the suspension on payment of:

(a) the fee the member failed to pay;

(b) the annual fee for the year in which the suspension is to be lifted if it is not the same fee as clause (a); and

(c) any applicable penalty.

13.16 A member whose certificate of registration was revoked for failure to pay a fee and who applies to be reinstated is required to pay:

(a) an application fee of $52;

(b) the annual fees and any applicable penalties the member failed to pay up to the date of revocation; and

(c) the annual fee for the year in which the member wishes to be reinstated.

13.17 The registrar may grant a partial exemption from the fees payable by a member pursuant to this by-law if the committee is satisfied that extraordinary circumstances exist which justify the exemption.

13.18 The amount payable by a member who applies for reinstatement of a retired certificate of registration is $52.

13.19 A fee of $52 is payable for each follow-up letter, emails or other notifications to a member who has not complied with a request from CCO, such as a request:

(a) to make available the members' professional portfolio to the Quality Assurance Committee,

(b) to participate in the peer and practice assessment component of the Quality Assurance Program,

(c) to explain an advertisement that does not appear to comply with CCO regulations or guidelines despite previous advice or caution to the member,

13.20 If CCO presents a continuing education or professional development program or course, CCO shall determine whether any fee shall be charged for that course and if so, what the fee shall be.

13.21 A fee of $52 is payable for each application for a certificate of authorization of a professional corporation, and for each reinstatement of a certificate of authorization.

13.22 A fee of $625 is payable for each issuance of a certificate of authorization of a professional corporation.

13.23 A fee of $210 is payable for each annual renewal of a certificate of authorization of a professional corporation.

13.24 A professional corporation or a member listed in CCO's records as a shareholder of a professional corporation shall pay an administrative fee of $52 for each notice sent by the registrar to the corporation or member for failure of the corporation to renew its certificate of authorization on time. The fee is due within 30 days of the notice being sent.

13.25 A fee of $52 is payable for the issuance of a document or certificate respecting a professional corporation, other than the first certificate of authorization or one annual renewal.

13.26 A fee of $750 is payable by a person whose certificate of registration has been revoked or suspended as a result of a disciplinary or incapacity proceeding and who applies in writing to the registrar to have a new certificate issued or the suspension removed.