

**MINUTES OF THE COLLEGE OF CHIROPRACTORS OF ONTARIO'S  
COUNCIL MEETING  
HELD FRIDAY, SEPTEMBER 8, 2023  
WHITE OAKS CONFERENCE RESORT, NIAGARA ON THE LAKE, ONTARIO  
AND VIRTUALLY BY ZOOM**

**PRESENT:**

Dr. Sarah Green, President and Meeting Chair  
Dr. Dennis Mizel, Vice President  
Mr. Markus de Domenico, Treasurer (attended via Zoom)  
Ms Anuli Ausbeth-Ajagu (attended via Zoom)  
Mr. Gagandeep Dhanda  
Dr. Michael Gauthier  
Dr. Jarrod Goldin  
Dr. Colin Goudreau  
Dr. Kyle Grice  
Dr. Paul Groulx  
Ms Zoe Kariunas  
Dr. Angelo Santin  
Mr. Shawn Southern  
Mr. Scott Stewart  
Dr. Julia Viscomi

**REGRETS:**

None

**ABSENT:**

None

**STAFF:**

Mr. Joel Friedman, Deputy Registrar  
Ms Jo-Ann Willson, Registrar and General Counsel

All remaining staff in attendance as observers.

**MINUTE-TAKER:**

Ms Beth Ann Kenny, Recording Secretary

**OBSERVERS(Virtual):**

Dr. Robbie Berman  
Dr. Brian Ferguson  
Mr. Bharon Hoag

**Representatives of the OCA**

Ms Caroline Brereton  
Dr. Raquel Marques  
Dr. Tony Tartaglia

## **CALL TO ORDER AND WELCOME**

Dr. Green called the meeting to order at 1:00 p.m. EDT, noting the meeting was hybrid in nature with the majority of Council members attending in person.

Council members who were attending virtually were asked to keep their cameras on and to ensure they could be heard and seen and to alert Mr. Friedman and Ms Kenny if they needed to leave the meeting or if they had technical issues. Additionally, those Council members could be asked to declare votes verbally if needed.

Dr. Green confirmed that Council meetings are open to the public unless Council moves in camera pursuant to the provisions of the *RHPA*.

Council members were reminded that they are to be familiar with and comply with CCO's rules of order, serving as their own parliamentarian. If needed, Dr. Green would serve in that role.

Dr. Green also shared that Dr. Mizel would assist the Chair as needed with maintaining a speakers list.

## **LAND ACKNOWLEDGEMENT**

Ms Kariunas offered the Land Acknowledgement, recognizing the lands on which the College was situated as well as the Niagara Region where the meeting was being held.

### **1. CONSENT AGENDA**

The consent agenda was presented for approval.

MOTION moved by Dr. Goudreau/seconded by Dr. Groulx

To approve the consent agenda as circulated:

- 1.1 Discipline Committee Report**
- 1.2 Fitness to Practise Committee Report**
- 1.3 Inquiries, Complaints, and Reports Committee (ICRC) Report**
- 1.4 Patient Relations Committee Report**
- 1.5 Advertising Committee Report**

CARRIED.

### **2. MAIN AND SUPPLEMENTARY AGENDA**

The meeting's agenda and supplementary agenda were presented for approval.

MOTION moved by Dr. Viscomi /seconded by Mr. Stewart

To approve the agenda and supplementary agenda as circulated

CARRIED.

#### **2.1 Conflicts of Interest**

Council members were advised that any real or perceived conflicts of interest could be raised during the meeting as the agenda item arises and that any standing conflicts of interest did not need to be declared at every meeting. Council members would need to leave the room and not participate in discussion when they were in conflict on any item.

No conflicts were declared.

### **3. ADOPTION OF MINUTES**

Council members were reminded that they should only make motions or vote to approve meeting minutes for those meetings in which they were in attendance. A call was made for motions to approve the most recent Council meeting minutes.

#### **3.1 Council Minutes of June 21, 2023 (draft)**

MOTION moved by Dr. Goldin/seconded by Dr. Mizel

To approve the June 21, 2023, Council Meeting Minutes as circulated  
CARRIED.

#### **3.2 Council Minutes (In Camera) of June 21, 2023 (draft)**

MOTION moved by Dr. Gautier/ seconded by Ms Kariunas

To approve June 21, 2023, In Camera Council Meeting Minutes as circulated  
CARRIED.

*Received for information:*

#### **3.3 Council Minutes of June 21, 2023 (2022 AGM (draft)**

### **4. COMMITTEE REPORTS**

#### **4.1 Executive Committee Report**

It was shared that the draft August 11, 2023, Executive Committee meeting minutes had been included confidentially for Council's information.

It was further shared that a meeting was held on June 30, 2023, with some members of the Executive Committee not in attendance due to real or perceived conflicts of interest; those minutes remain confidential.

*Received for information:*

#### **4.1.1 Confidential Minutes of the August 11, 2023, Executive Committee Meeting (draft, subject to approval)**

*Move In Camera*

MOTION moved by Mr. Stewart/seconded by Dr. Grice

To move in camera  
CARRIED.

***Move Out of Camera and Ratify Decisions Made In Camera***

MOTION moved by Ms. Kariunas/seconded by Mr. Danda

To move out of the in camera session and ratify all decisions made during the in camera session

CARRIED UNANIMOUSLY.

***Review of By-laws and Policies***

It was confirmed that the legal advice provided to Council would remain confidential and subject to privilege but that, in the spirit of transparency, Council's discussions were being held in the open session of the meeting. Any questions about the legal advice would require council to go in camera.

***By-laws***

- 4.1.15 Draft By-law amendments to be circulated for feedback**
- 4.1.16 Extract from RHPA re. by-laws requiring circulation**
- 4.1.17 By-law 13 Fees**
- 4.1.18 Communication (legal advice) dated May 24, 2023 (confidential and privileged) re. By-law amendments with public interest rationale**
- 4.1.19 Potential Questionnaire to be completed by candidates for election in Council**
- 4.1.20 Most recent undertaking from Candidate for CCO election**
- 4.1.21 Competencies for Council and Committee Members**
- 4.1.22 Subsequent advice dated July 13, 2023 from Ms Blake re: amending by-laws**
- 4.1.23 Rules of Order**

***Allowing Chair to Vote***

- 4.1.24 Communication (legal advice) dated August 14, 2023 (confidential and privileged) re: Allowing Chair to Vote**
- 4.1.25 Communication exchange with Dr. Groulx dated May 12, 2023**
- 4.1.26 Information from Robert's Rules re: Chair voting**
- 4.1.27 By-law 7: Elections (Within Council) and By-law 8: Council Meetings**
- 4.1.28 Communication (legal advice) dated July 21, 2023 re: By-laws – Committee (confidential and privileged)**
- 4.1.29 P-019: Policy on Nomination and Election procedures for Committee Positions (draft)**
- 4.1.30 P-019: Policy on Nomination and Election procedures for Committee Positions (current) + committee selection template**
- 4.1.31 Communication from Ms Zoe Kariunas dated May 18, 2023**
- 4.1.32 Communication dated July 20, 2023 from Dr. Michael Gautier re: NWG**

***Policies Approved by Council June 21, 2023***

- 4.1.37 P-011: Conflict of Interest for Council, Non-Council Committee Members and Council Appointed Members (“Committee Members”)**
- 4.1.38 P-029: Chiropractic Specialties**
- 4.1.39 I-021: Procurement of Goods and/or Services**
- 4.1.40 CCO Code of Conduct for Current and Former Council Members and Council Appointed Members (“Committee Members”)**
- 4.1.41 Undertaking to Maintain Confidentiality for Council, Non-Council Committee Members and Council Appointed Members (“Committee Members”)**
- 4.1.42 Undertaking to access meetings/hearings**

The draft by-law amendments were reviewed. It was noted that, if approved by Council, they would be circulated for feedback from stakeholders including members. It was noted that the RHPA requires circulation of very few bylaw amendments. Council has the authority to approve most by-law amendments without circulation.

MOTION moved by Dr. Gauthier/seconded by Dr. Grice

That Council approve the draft By-law amendments to be circulated for feedback, noting in 13.2 (p.344), “Ontario” should not be in strikeout, and that only “of registration” should be included

CARRIED UNANIMOUSLY.

It was shared that advice related to amending the by-laws recommended that a simple majority for approval should be maintained. No consensus was reached related to decisions being approved through a simple majority, i.e., 50 plus one percent, or two-thirds majority for approvals. The options would further be discussed by the Executive Committee prior to a recommendation being made to Council at a future meeting.

The consensus of Council was that the ability of the Chair to vote would be included in the By-law circulation.

MOTION moved by Dr. Mizel/seconded by Mr. Stewart

That council include in draft by-law amendments to reflect Chair having a vote in all matters before Council

CARRIED UNANIMOUSLY.

It was offered that, when the Chair chooses to speak, they need to step away from the Chair role, speaking as a member of Council and voting last. They should not resume the Chair role until after any vote on the matter, consistent with *Roberts Rules of Order*, to ensure Chair does not unduly influence discussion.

Details related to the recommendations for a Nomination Committee were reviewed, confirming that there would be a call for Nomination Committee volunteers at the February Council meeting with the Nomination Committee including the President and up to two public and two elected members with an external party if needed. Council would elect Executive Officers and Chairs directly from a list of nominees with no recommended slate at the April Council meeting. The Nomination Committee would propose a slate of Committee members to address potential conflict of interest, considerations related to terms of office, and succession planning.

MOTION moved by Mr. Southern/seconded by Dr. Viscomi  
 That Council approves the amendments to P-019: Policy on Nomination and Election procedures for Committee Positions  
 CARRIED.

A question was posed regarding how the process could be slowed down to allow for additional consideration of the proposed nominees. Ms Willson confirmed that she asks three times for nominations to allow Council members time to consider the options being presented. It was noted that information about the Council meeting election process will be included during the onboarding of new Council members.

- 4.1.33 Inconsistency between I-012: Reimbursement and Ministry of Health and Long-Term Care Remuneration Framework**
- 4.1.34 I-012: Reimbursement of Reasonable Expenses and Per Diems (draft)**
- 4.1.35 I-012: Reimbursement of Reasonable Expenses and Per Diems (current)**
- 4.1.36 Ministry Remuneration Framework**

MOTION moved by Dr. Groulx/seconded by Dr. Viscomi  
 To approve Policy I-012: Reimbursement Expenses and Per Diems, to be consistent with the Ontario Government documents.  
 CARRIED UNANIMOUSLY.

### *Ministry of Health*

#### *Registration Regulation (Emergency Class)*

- 4.1.43 Signed/Sealed Regulation**
- 4.1.44 E-mail approval of regulation sent to Council July 31, 2023**

An email had been circulated on July 31, 2023, to inform Council that Dr. Green and Ms. Willson had signed the registration regulation as circulated to council on August 3, 2023

MOTION moved by Dr. Mizel/seconded by Mr. Dhanda  
 That Council approves the amendments to the Registration Regulation (Emergency Class), effective August 3, 2023  
 CARRIED UNANIMOUSLY.

### *Other Ministry Related Matters*

*Received for information:*

- 4.1.45 Communication dated July 17, 2023 re: 2023/24 Seasonal Respiratory Pathogens Readiness and Response Planning Guide**

### *Immigration/Chiropractors*

*Received for information:*

- 4.1.46 Correspondence dated June 27, 2023 from Ministers of Health and Immigration, Refugees and Citizenship**

#### **4.1.47 Articles on Chiropractors/immigration**

##### *Communications/Media*

*Received for information:*

**4.1.48 Communication exchange with Dr. Paul Christopher re: public register**

**4.1.49 Feedback re: 2022 Annual Report**

##### *Other Chiropractic/Health Related Stakeholders*

##### *Federation of Canadian Chiropractic (FCC)*

It was confirmed that Dr. Green and Ms Willson plan to attend FCC meetings this month and in November, subject to the timing of the CCO Council meetings.

*Received for information:*

**4.1.50 Communication dated June 20, 2023 re: Guiding Principles for Educational Bridging (+ meeting dates)**

**4.1.51 Communication dated July 21, 2023 from Ms Willson re: substantial equivalence**

**4.1.52 Registration Regulation under the Chiropractic Act, 1991**

**4.1.53 Communication exchange dated June 15, 2023 with Dr. Darrell Wade re: DYouville College**

**4.1.54 CBC article dated July 18, 2023 entitled Regulated health professionals no longer required to disclose COVID-19 vaccination status in B.C.**

##### *Canadian Chiropractic Examining Board (CCEB)*

*Received for information:*

**4.1.55 Communication dated June 28, 2023 and July 13, 2023 from Ms Gemma Beierback re: Examination Transition**

##### *Canadian Memorial Chiropractic College (CMCC)*

It was shared that Dr. Wickes is retiring from the CMCC. A search is underway for the position.

*Received for information:*

**4.1.56 Communication dated August 8, 2023 entitled “Beginning a New Chapter in CMCC’s History”**

##### *Ontario Chiropractic Association (OCA)*

*Received for information:*

**4.1.57 Communication dated July 5, 2023 from Ms Brereton re: Proposed IHF and OHIP regs**

**4.1.58 Communicated dated July 4, 2023 from Ms Brereton re: OCA Aminated video on SMT**

#### **4.1.59 Bulletin dated July 13, 2023 entitled “Unlocking the science ...”**

##### *Canadian Chiropractic Association*

*Received for information:*

#### **4.1.60 Communication dated June 12, 2023 re: exchange between Dr. Azad and Ms Willson**

##### *Health Profession Regulators of Ontario (HPRO)*

*Received for information:*

#### **4.1.61 Communication dated June 19, 2023 re: HPRO Survey re: College GR Strategies**

#### **4.1.62 Memo dated June 1, 2023 to Registrars from Dr. Karima Velji re: Registration Requirements**

#### **4.1.63 Memo dated Jun 21, 2023 to HPRO Colleagues re: Labour Mobility – Update from CNO**

#### **4.1.64 Memo dated July 25, 2023 re: “As of Right” Rules for Certain Interjurisdictional Practitioners**

#### **4.1.65 Memo dated August 17, 2023 re: Addressing antisemitism in healthcare – DEI (CASLPO)**

#### **4.1.66 Memo dated August 21, 2023 re: Invitation from MOH – CPMF Working Group and response from Dan Faulkner, HPRO Chair**

#### **4.1.67 Legislative Updates – June, July 2023**

Dr. Green Recognized and appreciated the work of Council and Committees.

MOTION moved by Dr. Gauthier/seconded by Dr. Grice

To accept the Executive Committee Report

CARRIED UNANIMOUSLY.

## **4.2 Quality Assurance Committee Report**

### **4.2.1 S-003: Professional Portfolio (draft)**

Dr. Groulx reported on the Quality Assurance Committee’s recommendation related to the draft professional portfolio standard of practice.

MOTION moved by Dr. Groulx/seconded by Ms Kariunas

That Council approves the draft amendments to Standard of Practice S-003: Professional Portfolio for distribution and feedback

CARRIED UNANIMOUSLY.

*Received for information:*

### **4.2.2 S-003: Professional Portfolio (current)**

MOTION moved by Dr. Groulx/seconded by Dr. Mizel

That Council accept the Quality Assurance Committee Report

CARRIED UNANIMOUSLY.



### 4.3 Registration Committee Report

#### 4.3.1 Draft 2024 Registration Renewal Memo

#### 4.3.2 Draft 2024 Online Renewal

#### 4.3.3 Memo dated August 14, 2023 to Dr. Viscomi from Dr. Groulx re: additions to 2024 Registration Renewal

#### 4.3.4 Draft 2024 Incorporation Renewal Memo

#### 4.3.5 Draft 2024 Online Corporation Renewal

Draft registration renewal documents were presented for approval. It was noted that the information being requested would provide baseline data and assist with the understanding of trends.

MOTION moved by Dr. Viscomi/seconded by Dr. Santin

To approve the 2024 registration renewal to include two additional questions as recommended by the Quality Assurance Committee

CARRIED.

### **SUBSEQUENT EVENT (FROM SEPTEMBER 10, 2023, CCO STRATEGIC PLANNING/TOPIC SPECIFIC COUNCIL MEETING)**

#### **4. COMMITTEE REPORTS (CONTINUED)**

#### **4.3 Registration Committee Report (Continued)**

Reconsideration of the motion carried at Council on September 8, 2023

A request had been made to **reconsider** a motion made at the September 8<sup>th</sup> Council meeting related to the registration renewal. The consensus of Council was to reconsider the following motion due to the identification of potential unintended consequences and the need for further review.

It was agreed that the inclusion of two additional questions as recommended by the Quality Assurance Committee would be further discussed by the Executive, Quality Assurance, and Registration Committees. Consideration could also be given to engaging in a research study.

It was further agreed that the following motion would be included in the September 8<sup>th</sup> Council meeting minutes as a subsequent event.

MOTION moved by Dr. Grice/seconded by Dr. Goldin

To approve the 2024 registration renewal documents as presented (without the two additional questions).

CARRIED UNANIMOUSLY.

MOTION moved by Dr. Viscomi/seconded by Dr. Goldin

To accept the Registration Committee report

CARRIED UNANIMOUSLY.

*Ontario Fairness Commissioner*

*Received for information:*

**4.3.6 Communication dated August 17, 2023 re: Consultation on Risk- Informed Compliance Framework**

**4.3.7 Summer 2023 Newsletter**

**4.4 Patient Relations Committee Report**

**4.4.1 P-018: Funding for Therapy or Counselling for Patients Sexually Abused by Members (draft)**

Minor amendments to the policy related to funding for therapy for patient sexual abuse were considered for approval.

MOVED by Dr. Viscomi/seconded by Dr. Groulx

That Council approve minor amendments to P-018 Funding for Therapy or Counselling for Patients Sexually Abused by Members

CARRIED UNANIMOUSLY.

*Received for information:*

**4.4.2 P-018: Funding for Therapy or Counselling for Patients Sexually Abused by Members (current)**

**4.4.3 Correspondence dated August 24, 2023, re: Citizen Advisory Group Annual Partner Meeting (2023-2024) Follow-up and Call for Items (Nov. 4, 2023 Meeting and Fall 2023 Newsletter**

MOVED BY Dr. Viscomi/seconded by Dr. Santin

That Council approve the Patient Relations Committee Report

CARRIED UNANIMOUSLY.

**5. NEW BUSINESS**

*Regulators in the News*

*Received for information:*

**5.1 Peterson and College of Psychologists of Ontario (Div Ct) August 8, 2023**

**5.2 Sample media**

*Regulatory/Oversight Failures*

*Information re: Nurse Lucy Letby (UK) Conviction*

*Received for information:*

- 5.3 Article dated August 20, 2023 entitled Lessons the NHS needs to learn after Lucy Letby case
- 5.4 Article dated August 18, 2023 entitled Could Lucy Letby have been stopped sooner?
- 5.5 BBC article dated August 18, 2023 entitled Hospital bosses ignored months of doctors' warnings about Lucy Letby

6. FYI

*Received for information:*

- 6.1 Grey Areas (July 2023)
- 6.2 Information from Richard Steinecke re: decision involving party behaving abusively to regulators and adjudicators (+ decision in Laity v Financial Services Tribunal and Superintendent of Real Estate)
- 6.3 Council Members Terms (dated June 13, 2023)

**DATE AND TIME OF MEETINGS**

*See Appendix A for Executive Committee and Council meeting dates.*

**ADJOURNMENT**

With the agenda completed, the meeting was adjourned at the call of the Chair at 3.52 p.m.

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President

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Registrar and General Counsel

## APPENDIX A – DATE AND TIME OF MEETINGS

### Executive Committee Meeting Dates

Year	Date	Time	Event	Location
<b>2023</b>	Friday, October 27	8:30 a.m. – 1:00 p.m.	Meeting	CCO
<b>2024</b>	Friday, January 26	8:30 a.m. – 1:00 p.m.	Meeting	CCO
	Friday, March 22	8:30 a.m. – 1:00 p.m.	Meeting	CCO
	Friday, May 24	8:30 a.m. – 1:00 p.m.	Meeting	CCO
	Friday, August 16	8:30 a.m. – 1:00 p.m.	Meeting	CCO
	Friday, October 25	8:30 a.m. – 1:00 p.m.	Meeting	CCO

### Council Meeting Dates

Year	Date	Time	Event	Location
<b>2023</b>	Thursday, November 23	8:30 a.m. – 1:00 p.m.	Meeting (budget)	CCO
	Friday, November 24	8:30 a.m. – 11:30 a.m.	Training/ Topic Specific Meeting	CCO
	Friday, November 24	6:00 p.m. – 9:00 p.m.	Holiday Party	TBD
	Tuesday, December 12	Noon – 2 p.m.	President/ Staff Luncheon	TBD
<b>2024</b>	Friday, February 23	8:30 a.m. – 1:00 p.m.	Meeting	CCO
	Tuesday, April 16	8:30 a.m. – 1:00 p.m.	Meeting	CCO
	Wednesday, April 17	8:30 a.m. – 1:00 p.m.	Meeting (Elections)	CCO
	Thursday, June 13	6:00 p.m.	Presidents' Dinner <sup>1</sup>	TBD
	Friday, June 14	8:30 a.m. – 1:00 p.m.	Meeting	CCO
	Friday, June 14	6:00 p.m. – 9:00 p.m.	AGM	The Royal Sonesta, Toronto, Yorkville <sup>2</sup>

<sup>1</sup> For current and former BDC and CCO Presidents

<sup>2</sup> The Royal Sonesta, Toronto, Yorkville, 220 Bloor Street West, Toronto, Ontario M5S 1T8

[https://www.sonesta.com/royal-sonesta/on/toronto/yorkville-royal-sonesta-hotel-toronto?utm\\_source=GMB&utm\\_medium=Organic&utm\\_campaign=Organic\\_GMB&utm\\_id=GMB](https://www.sonesta.com/royal-sonesta/on/toronto/yorkville-royal-sonesta-hotel-toronto?utm_source=GMB&utm_medium=Organic&utm_campaign=Organic_GMB&utm_id=GMB)

Year	Date	Time	Event	Location
	Friday, September 13	1:00 p.m. – 4:00 p.m.	Strategic Planning/ Topic Specific Meeting	Millcroft Inn and Spa <sup>3</sup>
	Saturday, September 14	8:30 a.m. – 4:00 p.m.	Strategic Planning/ Topic Specific Meeting	Millcroft Inn and Spa
	Sunday, September 15	8:30 a.m. – 11:30 a.m.	Strategic Planning/ Topic Specific Meeting	Millcroft Inn and Spa
	Thursday, November 21	8:30 a.m. – 1:00 p.m.	Meeting (Budget)	CCO
	Friday, November 22	8:30 a.m. – 1:00 p.m.	Training/ Topic Specific Meeting	CCO
	Friday, November 22	6:00 p.m. – 9:00 p.m.	Holiday Party	TBD

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<sup>3</sup> Millcroft Inn and Spa, 55 John Street, Alton, Ontario, L7K 0C4

519-941-8111

1-800-383-3976

[Millcroft Inn & Spa | Spa Retreat in the Hills of Caledon, ON \(vintage-hotels.com\)](https://www.vintage-hotels.com/millcroft-inn-and-spa)