

# MANDATORY!



---

**COLLEGE OF CHIROPRACTORS OF ONTARIO**  
**WORKSHOP**  
**REGULATORY EXCELLENCE FOR CCO MEMBERS:**  
**UNDERSTANDING YOUR ROLE IN SELF-REGULATION**  
**FEBRUARY 16, 2024**

---

CCO is holding this workshop virtually on February 16, 2024, 8:30 am - 1:00 pm.

The workshop is **MANDATORY** for candidates writing the Legislation & Ethics examination on February 15, 2024, or CCO members within their **FIRST YEAR OF REGISTRATION** with CCO. This workshop is free and available for all applicants and members of CCO.

All members registered in the **GENERAL** (i.e., **ACTIVE**) class of registration are required to attend the workshop, or its predecessor, the Record Keeping Workshop once every 3 CE cycles (or 6 years). As this requirement came into effect for the July 1, 2022 CE cycle, members may complete this requirement over the next three CE cycles (or six years - until June 30, 2028).

**To register:** Please confirm your attendance with **Ms Rose Bustria**, Administrative Assistant, via e-mail at [rbustria@cco.on.ca](mailto:rbustria@cco.on.ca).

**Presenters:**

Dr. Katherine Tibor, (Director of Professional Practice),  
Mr. Joel Friedman (Deputy Registrar).

**DATES**

February 16, 2024, 8:30 am - 1:00 pm

Registered participants will receive a Zoom link to the workshop by email.

Check CCO's web site at [www.cco.on.ca](http://www.cco.on.ca) for updated information.

In addition to reviewing STEP-BY-STEP, the best practices in record keeping, this workshop will also cover:

- an introduction to CCO
- accurately documenting the "story" of the doctor/patient relationship (consultation, history, examination, diagnostic imaging, report of findings, communicating a diagnosis, treatment, SOAP notes, re-assessment, dismissal)
- informed consent - when and how
- communication with patients, avoiding boundary crossings and prevention of sexual abuse
- chiropractic scope of practice
- billing and business practices
- adjunctive therapies and assistive devices
- adjunctive therapies and assistive devices
- assignment and referral of care
- advertising, websites and social media
- privacy of personal health information
- leaving a practice
- new and amended CCO standards of practice, policies and guidelines
- current events

---

**KNOWING THE STANDARDS, POLICIES AND GUIDELINES =  
PEACE OF MIND!**

---