

## **BY-LAW 14: PROFESSIONAL CORPORATIONS**

*Approved by Council: February 24, 2001*

*Amended: September 24, 2009, September 17, 2015, June 19, 2019 (came into effect September 13, 2019), September 9, 2022 (came into effect October 28, 2022)*

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- 14.1 Every member of CCO shall, for every professional corporation of which the member is a shareholder, provide in writing the following information on the application and annual renewal forms for a certificate of authorization, upon the written request of the registrar within 30 days and upon any change in the information within 30 days of the change:
- (a) the name of the professional corporation as registered with the Ministry of Government Services;
  - (b) any business names used by the professional corporation;
  - (c) the name, as set out in the register, and registration number of each shareholder of the professional corporation;
  - (d) the name, as set out in the register, of each officer and director of the professional corporation, and the title or office held by each officer and director;
  - (e) the principal practice address, telephone number, facsimile number and e-mail address of the professional corporation;
  - (f) the address and telephone number of all other locations, other than residences of clients, at which the professional services offered by the professional corporation are provided; and
  - (g) a brief description of the professional activities carried out by the professional corporation.