

MANDATORY!



COLLEGE OF CHIROPRACTORS OF ONTARIO

VIRTUAL RECORD KEEPING WORKSHOP

FEBRUARY 24, 2022

CCO is holding a virtual record keeping workshop on February 24, 2022, 8:30 am - 12:00 pm.

The workshop is **FREE** for candidates writing the Legislation & Ethics examination on February 24, 2022, or CCO members within their **FIRST YEAR OF REGISTRATION** with CCO.

There is a **FEE** for all other CCO members - \$200 per person. (Cheques/money orders payable to the College of Chiropractors of Ontario.)

Please note, all members holding a **GENERAL (ACTIVE)** certificate of registration who have not yet attended a workshop are **REQUIRED** to attend.

The workshop features a **STEP-BY-STEP** approach that will include:

- value of good record keeping
- importance of sign-in sheets
- schedule of care / financial plans
- informed consent - when and how
- patient visit from start to finish (consultation, history, examination, report of findings, treatment, SOAP notes, dismissal)
- re-assessment, progress examinations and outcomes assessment
- x-rays and x-ray reports
- professional portfolio
- privacy legislation
- COVID-19 Protocols and Updates

DATES

February 24, 2022, 8:30 am - 12:00 pm

Registered participants will receive a Zoom link to the meeting by email.

Check CCO's web site at www.cco.on.ca for updated information.

To register: Please confirm your attendance with **Ms Rose Bustria**, Administrative Assistant, via e-mail at bustria@cco.on.ca or **Fax: 416-925-9610**. (Tel.: 416-922-6355, ext. 101).

Presenters: Dr. J. Bruce Walton (Director of Professional Practice), Mr. Joel Friedman (Deputy Registrar).

Space is limited so book early!

GOOD RECORD KEEPING = PEACE OF MIND!