

MEMORANDUM

COLLEGE OF CHIROPRACTORS OF ONTARIO

**To: Non-Council Committee Members and
Potential Non-Council Committee Members**

From: Ms Jo-Ann Willson, Registrar and General Counsel

Date: April 10, 2019

Subject: Non-Council Committee Positions on CCO Committees

Positions and Mandates

CCO has a total of 7 firm non-Council committee member positions on CCO Committees, namely,

- Inquires, Complaints and Reports Committee – 1
- Discipline Committee – 2 (or more depending on Council's discretion)
- Patient Relations Committee – 2
- Quality Assurance Committee – 1
- Advertising Committee – 1

The mandates of each of the committees are available in CCO's Annual Reports which are posted on the website (www.cco.on.ca) under publications.

Broad Participation in Self-Regulation

CCO encourages broad participation in the self-regulation of the chiropractic profession, and that may be through a number of mechanisms: participating as a non-council committee member, peer assessors, investigator, examiner, or simply voting for a candidate in a district or providing feedback on the various regulations, standards of practice, policies, guidelines and by-laws circulated for feedback.

Expression of Interest and Undertaking

The non-council committee member positions for the May 2019 – April 2020 term will be considered at the May 1, 2019 Council meeting. Applicants for non-council committee member positions should be prepared to either attend that meeting, or be available via skype or telephone so they can speak directly to their interest on any particular committee and answer any questions from Council members.

Under By-law 12, Council is required to take into account *location and type of practice, experience, professional qualifications and skills, and other qualifications and characteristics of members to complement the attributes of members of the committees who are members of Council.* In forwarding your expression of interest, please comment on these criteria specifically and identify any committee(s)

on which you are most interested in serving. In addition, please include the dates on which you have served on one or more CCO Committees, and attach a completed undertaking attached.

Thank you for participating in the self-regulation of your profession.

*Jo Ann
Muller*