COLLEGE OF CHIROPRACTORS OF ONTARIO

MEMORANDUM

To: CCO Members

From: Dr. Kyle Grice, President
Mr. Scott Stewart, Treasurer

Date: October 2026

Re: **2027 Registration Renewal**

I. Introduction

Registration renewal for 2027 is available online through the CCO member portal. Please complete your registration renewal and payment online so that all information and payment is collected and processed. You may also access, download and print a receipt for your 2026 renewal fees, by clicking "Invoices and Receipts" once logged into the CCO member portal.

Registration renewals must be received by January 6, 2027, or be subject to a late payment fee of $105 for a General certificate of registration and $20 for an Inactive or Retired certificate of registration. If a member does not renew by March 1, 2027, the member's certificate of registration will be suspended and the member must not provide chiropractic services or hold themselves out as a chiropractor. Certificates of Registration are automatically revoked two years after being suspended if they are not brought into the General class of registration.

II. Instructions on Logging into the CCO Member Portal

1. Follow the link to www.cco.on.ca;
2. Click on "Member Login" on the CCO homepage;
3. Use your registration number or email address that you used to activate your account and password to log in. If you forgot your password, please click on "Forgot Password" to reset your password, using your email address you used to activate your account;
4. Once logged in, click "Renew Registration" and follow the instructions to renew your certificate of registration for 2027.

If you have not created an online account in the CCO Member Portal, please follow these instructions to create your online member profile:

1. Follow the link to www.cco.on.ca;
2. Click on "Member Login" on the CCO homepage;
3. Click "Activate Now" to set up your member profile for the first time;
4. Enter your CCO registration number (3 or 4 digits) and click "Activate";
5. Follow the instructions and enter the information that is required to set up your online member profile;
6. Enter a private email address that is accessible only to you that you use or intend to use for communication with CCO;
7. You will receive a link in that email. Click on the link;
8. Create a Password;

9. Following creation of an online member profile, you may log into the member self-service area by clicking the "Member Login" link at www.cco.on.ca. Please use your Username (Registration Number) and Password to log in. If you have forgotten your password, please click the "Forgot Password" button and enter the email address that you used to activate your account to reset your password.

You may use the Member Portal to:

- Renew your registration for 2027;
- Renew your professional corporation for 2027 (if applicable);
- Update your residential address, business address(es), communication with CCO preference and languages of care at any time. ***Please note, your primary business address and primary business email address is public information as part of CCO's public register***;
- View, download and print receipts for renewal payments;
- View your public profile as it appears on the CCO public register; and
- Report on your Self Assessment and Continuing Education (CE).

III. Registration Renewal

Once logged into your member profile, please follow the link to "Renew Registration" and carefully read and follow the instructions in every step for renewing your registration. You may log out of the renewal process at any time and your answers will be saved and you can continue where you left off. You can also use the "Previous" and "Next" buttons to go to different pages within the renewal and review and change any answers. Once you have completed your renewal, you may save a PDF copy of your renewal.

Please answer all applicable questions in their entirety. As part of the renewal process, there are questions related to demographic, geographic, educational and practice information. CCO, like every health regulatory college in Ontario, is required by the Ministry of Health (MOH) to collect this information for submission to the Health Professions Database for the purposes of health human resources planning. Your answers to these questions will help the MOH Ministry develop policies and programs that address supply and distribution, education, recruitment and retention of health professionals. Please consult the glossary available by clicking the question mark symbol (?) throughout the renewal process. This information is provided to the MOH in an **anonymous manner with no member identification associated with it.**

If you are changing or resigning your class of certificate of Registration, please indicate this in the "Class of Renewal" page of the online renewal. If you are changing your class of registration from General to Inactive or Retired, please carefully review the implications and requirements of changing classes of registration, as part of the renewal process.

If prompted during the "Professional Misconduct, Incompetence and Incapacity, Self-Reporting and Acknowledgement of Good Character" steps of the online renewal, please add any additional details and/or attach any relevant documents by clicking "Upload File" at the bottom of the page.

IV. Registration Renewal Payment

The following fees apply to registration renewal for 2027:

Class of Certificate of Registration	Fees for 2027 Renewal
General Class	$1100
General Class, two instalments	$575 payable by January 6, 2027, and $575 payable by June 1, 2027
First Renewal General Class (for members registered for the first time in 2026)	$550
General Class Late Fee (if applicable)	$105
Inactive Class	$495
Retired Class	$105
Inactive/Retired Late Fee (if applicable)	$20
Resigning	$0

The corresponding fee will apply depending on the class of registration in which you are renewing.

Please note: if you served as a CCEB examiner for one sitting, you must pay half of the General registration fee. If you served as a CCEB examiner for two sittings, you are exempt from paying the full General registration fee.

V. Payment Methods

There are two methods of payment acceptable for 2027 Registration Renewal:

1. Credit Card Payment Option (Visa, MasterCard and American Express accepted)

Please enter your credit card information credit card. Once completed, your fees will be processed immediately and securely online.

2. Cheque Payment Option

Please indicate on the Payment screen of the online renewal that you will be paying by mailing a cheque to CCO. Make cheque(s) payable to the College of Chiropractors of Ontario. Please note, your renewal will be pending upon receipt of the cheque by CCO. Cheques that are returned N.S.F. or are non-negotiable (i.e., misdated, not signed or otherwise miswritten) will be returned to the member and a $52 charge will be levied in addition to the late fee, if applicable.

VI. Updating Information During the Year

Members are required to update any changes to their class of registration, business and residential addresses and to notify CCO of any self-reporting **as soon as the changes occur**. Address changes can be made at any time during the year by logging into your member profile and updating your address details by using the "Personal Information" tab on the left. For any class changes during the year, or any other reporting requirements, please contact CCO directly.

As part of 2027 renewal, CCO will be asking members if they want to opt in or out of receiving a hard copy of CCO's annual report. Please answer this question as part of Step 5 of the renewal process. All members will receive an electronic version of the annual report, and are required to review the contents.

VII. Reporting on Self Assessment and Continuing Education

CE Cycle 8 – July 1, 2024 – June 30, 2026

Members registered in the **General** class for the **entire time period of CE Cycle 8 of July 1, 2024 – June 30, 2026** are required to complete and submit the Continuing Education and Professional Development Log ("Log") by **January 6, 2027** through the CCO Member Portal, in compliance with Standard of Practice S-003: Professional Portfolio and the *Regulated Health Professions Act, 1991*. If you have not completed your CE hours for CE Cycle 8, please complete, log and report your CE hours by **January 6, 2027**. Structured CE hours may be completed through online CE activities and virtual events. Please see the Continuing Education section of CCO's website and the one page CE summary for further information. If you have not yet logged and submitted your CE hours for CE Cycle 8, once logged into the CCO Member Portal, please click on "Continuing Education and Professional Development Log", select the July 1, 2024 – June 30, 2026 under "Reporting Cycle" and follow the instructions to report on your Self Assessment and Continuing Education for CE Cycle 8. Once these hours are completed and logged, you may begin counting and logging hours towards CE Cycle 9 (July 1, 2026 – June 30, 2028) beginning anytime after July 1, 2026.

If you were not registered in the **General** class of registration for the entire time period of CE Cycle 8 from July 1, 2024 – June 30, 2026 (e.g., if you became a new member or changed from the **Inactive** or **Retired** class of registration during this time period), please indicate this under "Continuing Education and Professional Development Log". You are not required to complete more continuing education reporting.

CE Cycle 9 – July 1, 2026 – June 30, 2028

Members registered in the **General** class, who were registered in the **General class on or before July 1, 2026,** are reminded that CE Cycle 9 began on July 1, 2026 and runs until June 30, 2028, with reporting due with your 2029 renewal. Members are strongly encouraged to complete the CE Cycle 9 Self Assessment and begin completing the CE requirements as soon as possible. You may log your CE hours in the member portal at any time. ***Members who became registered in the General class of registration after July 1, 2026 are exempt from the self assessment and continuing education requirements for CE Cycle 9.***

Members are reminded that the following are mandatory components for structured CE:

Specific Requirements to be Completed Every CE Cycle

- five mandatory structured hours consisting of diagnostic or therapeutic procedures related to any of the controlled acts within the chiropractic scope of practice; and
- maintaining a certificate in emergency first aid/CPR[1]; (this requirement may not be required to be completed every CE cycle if a certificate is valid for three years).

[1] The minimum requirement is emergency first aid: CPR Level C + AED. This can be achieved through providers such as Red Cross and St John Ambulance as a 6.5 hour program. For examples of providers, please visit https://www.wsib.ca/en/providers-approved-deliver-emergency-and-standard-first-aid.

Specific Requirements to be Completed Every Three CE cycles (Six Years)

- Attendance at a CCO Regulatory Excellence Workshop (virtual or in-person) once every three CE cycles (or six years) to be completed by June 30, 2028 for those members registered in the General class prior to July 1, 2022; and
- 5 hours of structured activity primarily focused on an in-person hands-on or hand-held instrument adjustment or manipulation activity once every three CE cycles (or six years) to be completed by June 30 2030 for those members registered in the General class prior to July 1, 2024.

If members were registered after these CE requirements came into effect, the requirement to complete these activities will come into effect during their first six years of reporting on CE (e.g., if you were registered on August 1, 2026, you will be required to complete the 5 hours of hands on/instrument adjustment or manipulation activity during the July 1, 2028 – June 30, 2034 time period).

VIII. Updates to CCO Standards of Practice, Policies and Guidelines since the Launch of 2026 Renewal

Please note, the following new or amended standards of practice, policies and guidelines came into effect in since the launch of 2026 renewal:

- Standard of Practice S-001: Chiropractic Scope of Practice
- Standard of Practice S-005: Chiropractic Adjustment or Manipulation
- Standard of Practice S-020: Cooperation and Communication with CCO
- Policy P-011: Conflict of Interest for Council, Non-Council Committee Members and Council Appointed Members
- Policy P-018: Funding for Therapy or Counselling for Patients Sexually Abused by Members
- Guideline G-017: Use of Artificial Intelligence by CCO Members.

Please review these documents and the President's Messages and Newsletters from November 27, 2025, March 3, 2026, April 30, 2026, and June 19, 2026 for these updates.

Thank you!