

BY-LAW 3: EXECUTION OF DOCUMENTS

Approved by Council: September 24, 2009

- 3.1 Unless otherwise provided by law or the by-laws, a document of the College shall be signed by: the registrar or the deputy registrar and one of the president, vice-president or treasurer if the document has financial implications for the College; and the registrar or the deputy registrar, or someone authorized by him/her, if the document does not have financial implications for the College.
- 3.2 Minutes of Council meetings shall be signed by any two of the president, vice-president, treasurer or registrar.
- 3.3 Proposed regulations shall be signed by the registrar and one of the president, vice-president or treasurer.
- 3.4 Decisions made by the panel of the Discipline Committee and/or the Fitness to Practise Committee of the College shall be signed by all members participating in the decision.
- 3.5 Documents of a committee, such as a notice of a summons, shall be signed by a representative of the committee.